

How to join NIH LISTSERV Instructions

Step 1: Create an account at list.nih.gov.

Step 2: Log in to your account and navigate to the "Subscriber's Corner" found near the top of the page.

- Select "My Settings".
- In the search bar, enter "DRKB" and select "All Lists" from the drop-down menu.
- Find the "DRKB Data Repositories and Knowledgebases Community Forum" in the results and click on it to access the forum.

The screenshot shows the NIH LISTSERV Subscriber's Corner interface. At the top, there's a navigation bar with 'Subscriber's Corner' and 'Email Lists'. Below this, the 'My Settings' tab is selected. In the search bar, 'DRKB' is entered, and 'Show All Lists' is selected from the dropdown menu. The search results show two lists: 'DRKB Data Repositories and Knowledgebases Community Forum' and 'DRKB STAFF NIH DRKB program staff list'. The first list is selected, and its details are shown below, including a description and a 'Subscribe' button.

Step 3: Part 1- After accessing the forum, you can find the "Subscribe" button at the bottom of the drop-down menu. Additionally, you can choose your preferred mail style, mail status, and restrictions from the corresponding drop-down menus.

The screenshot shows the subscription options for the 'DRKB Data Repositories and Knowledgebases Community Forum'. The 'Subscribe' button is highlighted with a red circle and a yellow arrow. Below the button, there are three drop-down menus for 'Mail Style', 'Mail Status', and 'Restrictions'. The 'Mail Style' is set to 'Regular', 'Mail Status' is set to 'Mail', and 'Restrictions' is set to 'Post'. The 'Subscription Date' is shown as '19 Apr 2023'. A 'Submit' button is located at the bottom right of the form.

Part 2 – Click the "Submit" button to subscribe to it.

The screenshot shows the 'Submit' button for the subscription. The 'Submit' button is highlighted with a red circle and a yellow arrow. The 'Submit' button is located at the bottom right of the form.

Step 4: Check your email inbox for a confirmation message. You need to confirm your subscription by following the instructions in the email.